

## **FROM THE DESK OF THE TEACHER**

Dear Parents,

Welcome to the world of children. We as teachers of this academic session would like your support and cooperation throughout the year for the effective overall development of your child. Kindly accustom yourself with certain things:-

1. Please fill in all the detail in the pupil's personal record and paste his/ her photograph (in school uniform.) Also inform about any changes in them.
2. Read and sign the diary pages. File all the circulars at home properly.
3. Whenever your child is absent, the dates of being absent along with the cause must be noted on the day he/ she rejoins. Also send an application stating the same for the school record. Homework should be taken by the parents and get it completed on time.
4. The trimming of nails, combing and oiling of hairs should be done regularly.
5. Kindly send healthy food in tiffin with a spoon, fork and napkin. Send less oily food.
6. Attend the PTM's without fail and both parents (father and mother) should try to come to the PTM.
7. Read to the child as much as possible. Reading is very important at this stage.
8. Tables in dodging form should be practiced at home daily.
9. 2<sup>nd</sup> and 4<sup>th</sup> Saturday will be a holiday for everyone. Every Saturday is a holiday for P.G.
10. Quarterly fees should be deposited by 10<sup>th</sup> of starting of the quarter failing to which late fees of Rs. 10/- will be charged per day. There would be no separate dairy note for this.
11. Encourage the child to be regular at school.
12. Let the child complete his/ her homework.
13. Every Wednesday and Saturday the child needs to be in House Uniform.
14. Children need to wear white shoes with House Uniform.
15. Don't send any valuables with your child. The school is not responsible if they get misplaced.

Lastly the growth of the child depends on the continuous effort on teachers' part and parent's part. We have to compliment each other.

Love your children and Have faith in their system of education.

Suggested Tiffin:-

Monday – Poha

Tuesday- Veg. / Cheese cutlets/ poori with aloo sabzi

Wednesday- Vegetable/ Mushroom buns/ Wheat Pasta

Thursday – Paneer Sandwich

Friday- Parantha with seasonal vegetable

Saturday – Your own recipe day.